

BE OUR NEW FINANCE ADMINISTRATION OFFICER

About the opportunity

Soniclean is an established award-winning privately owned South Australian brand, manufacturer and exporter of ultrasonic cleaning machines also providing crucial after-sales training and support for a classified medical device globally. We develop, manage and execute the international supply chain of innovative products and designs and after-sales support with a small talented team and as an approved ISO9001:2015 company.

We have an opportunity for a valued team member to contribute towards our evolving growth and success of the business and brand. Take ownership of the role and join a small and vibrant team exploring and leading advancements in its niche. Your passion for business finance excellence, positive professionalism with the day-to-day job requirements and special projects will have direct impact on our shared successes and value to customers and suppliers.

Essential criteria

1. Tertiary qualifications in accounting, finance, or business with a finance specialization or equivalent experience.
2. Experience in accounting/finance roles with proven skills in XERO or comparable accounting software.
3. Experience in Australian and international environments and markets.
4. Process-driven with excellent communication, and organizational skills.
5. Problem-solving initiative and solution-focused.
6. Ability to collaborate effectively and provide high-quality service to internal and external stakeholders.
7. Proven track record in handling transactions and queries accurately and in a timely fashion.
8. Team player and enjoys contributing towards a small team and company.

Desired criteria

1. Able to communicate in Mandarin.
2. Experience with SE Asian culture.

To apply, please email your full CV with a cover letter including:

1. How you meet each essential criteria.
2. Your motivation for applying for the role at Soniclean.
3. What value you can bring based on your experience, interests and future goals.

Applications close 14 October, 2024

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